#### MONTANA BOARD OF VETERINARY MEDICINE

#### VETERINARIAN LICENSURE IN MONTANA

THIS IS AN INFORMATION SUMMARY SHEET ONLY. APPLICATIONS MUST BE APPROVED BY THE BOARD THROUGH THE MAIL. AVERAGE APPROVAL/DENIAL TIME, AFTER RECEIPT OF ALL REQUIRED DOCUMENTATION, IS ONE MONTH.

- **A.** A veterinarian applicant may license in Montana by one of two methods:
  - LICENSURE BY EXAMINATION: Applicant is not licensed as a veterinarian in any state or Canadian province or has been licensed less than 4 years. Applicant has obtained appropriate education, passed the National Board Examination (NBE) and Clinical Competency Test (CCT) with a 70 or better within 62 months prior to the next scheduled jurisprudence exam date, or passed the North American Veterinary Licensing Examination (NAVLE) at or above the designated passing standard established by the National Board of Veterinary Medical Examiners and must pass the Jurisprudence Examination.
  - II. VETERINARIAN OUT-OF STATE APPLICANTS (ENDORSEMENT): Applicant holds a current and valid license to practice veterinary medicine in another state or Canadian province and has been continuously in practice for 4 years immediately preceding the date of application to Montana. Applicant has obtained appropriate education, passed the NAVLE at or above the designated passing standard established by the National Board of Veterinarian Medical Examiners or passed the NBE or CCT with a 70 or better, and must pass the Montana Jurisprudence examination. Substantial documentation of examination from the state or province in which you were licensed on the basis of a competency(not jurisprudence) exam may be substituted for the CCT exam. Applicant must not have had any disciplinary sanction during the last 4 years and any license suspension or revocation at any time. Applicant must not have taken and previously failed the veterinary practical licensing exam in this state.

## B. <u>REQUIREMENTS FOR LICENSURE:</u>

#### **VETERINARIAN LICENSURE BY EXAMINATION**

Applicant must:

- 1. be of good moral character;
- be a graduate of a legally authorized veterinary medical school having educational standards equal to those approved by the American Veterinarian Medical Association (AVMA); foreign graduates must have completed the requirements of the AAVSB Program for Assessment of Veterinary Education Equivalence (PAVE) or the AVMA Education Commission for the Foreign Veterinary Graduates (ECFVG) before an application will be accepted;
- have passed both the NBE and the CCT with a score of 70 or better within 62 months prior to the next scheduled jurisprudence exam date or have passed the NAVLE at or above the designated passing standard established by the National Board Examination Committee, and pass the Montana Jurisprudence examination;
- 4. have submitted a complete application no later than 45 days prior to the examination date, accompanied by the appropriate fee and all supporting documents.

NAVLE APPLICANTS: Applicants for the North American Veterinary Licensing Examination wishing to sit as a Montana candidate shall submit the Montana State Licensure Application to the Board no later than 97 days prior to the first date of each NAVLE test window. NAVLE candidates shall submit the NAVLE application and fee directly to the National Board of Veterinary Medical Examiners. Upon approval by the Board to sit as a Montana candidate for the NAVLE, the Montana State Licensure Application will remain on file until the NAVLE score is received. The candidate must schedule and pass the Montana Jurisprudence Exam within one year of the receipt of the Montana State Licensure Application.

## **VETERINARIAN OUT-OF-STATE APPLICANTS: (ENDORSEMENT)**

Applicant must:

- 1. hold a current and valid license to practice veterinary medicine in another state or Canadian Province and have been continuously in practice 4 years immediately preceding the date of application to Montana:
- 2. be of good moral character;
- 3. be a graduate of a legally authorized veterinary medical school having educational standards equal to those approved by the American Veterinary Medical Association (AVMA). Foreign graduates must have completed the requirements of the AAVSB Program for Assessment of Veterinary Education Equivalence. (PAVE) or the AVMA Education Commission for Foreign Veterinary Graduates (ECFVG) before an application will be accepted;
- 4. have passed the NAVLE at or above the designated passing standard established by the National Board of Veterinary Medical Examiners or have passed both the NBE and CCT with a score of 70 or better, and pass the Montana Jurisprudence examination. Substantial documentation of examination from the state or Canadian province in which you were licensed on the basis of a competency (not jurisprudence) exam may be substituted for the CCT exam.
- 5. not have had any disciplinary sanction during the last 4 years nor any license suspension or revocation at any time;
- 6. not have taken and previously failed the veterinary practical licensing exam in this state.
- 7. have submitted a complete application no later than 45 days prior to the examination date, accompanied by the appropriate fee and all supporting documents.

#### **GENERAL INFORMATION**

6 copies (plus original) of the completed application and all supporting documents submitted by you are due in the office by the current deadline date for the jurisprudence exam. SEE EXAM INFORMATION ON THE WEB PAGE FOR THE CURRENT EXAMINATION DATES AND DEADLINES.

## D. SUPPORTING DOCUMENTS FOR EXAMINATION CANDIDATES:

- 1. Application fee of \$200 (non-refundable) made payable to the Board of Veterinary Medicine.
- 2. Photograph approximately 2" X 2" taken within 1 year of the date of application.
- 3. Certified transcript sent to us directly from school of veterinary medicine. Senior veterinary students who have not yet graduated shall submit a letter from the Dean of the school stating that the applicant is a senior student and the expected date to receive the degree of Doctor of Veterinary Medicine or its equivalent. Foreign graduates must supply certified copy of PAVE or ECVG certificate.
- 4. NAVLE score at or above the designated passing standard established by the National Board of Veterinary Medical Examiners or the National Board Examination (NBE) and Clinical Competency Test (CCT) scores indicating you passed with a converted score of 70 percent or better. Candidates must have their NBE, CCT, or NAVLE scores reported directly to Montana from Veterinary Information Verification Agency (VIVA) at <a href="mailto:info@aasvb.org">info@aasvb.org</a> or 1-877-698-VIVA.

TEMPORARY PERMITS (Form 2): An examination applicant may be issued a temporary permit if he/she is employed by, working under the supervision of, and in the same office with, a veterinarian licensed in Montana. Temporary permits are valid only until the release of grades from the next jurisprudence exam for which the applicant is eligible. A temporary permit application may be submitted only after a completed exam application is on file. Both applications are then mailed to the Board for approval. A majority vote by the Board is needed prior to a temporary permit being issued.

## E. SUPPORTING DOCUMENTS FOR OUT-OF-STATE APPLICANTS (ENDORSEMENT)

1. Application fee of \$200 (non-refundable) made payable to the Board of Veterinary Medicine.

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- 2. Photograph approximately 2" X 2" taken within 1 year of the date of application.
- 3. Certified copy of a transcript sent to the Board office directly from the school of veterinary medicine. Foreign graduates must supply certified copy of their PAVE or ECFVG certificate.
- 4. NAVLE score at or above the designated passing standard established by the National Board of Veterinary Medical Examiners or the National Board Examination (NBE) and Clinical Competency Test (CCT) scores indicating that you have passed with a converted score of 70 or better. Candidates must have their NBE, CCT or NAVLE scores reported directly to Montana from Veterinary Information Verification Agency (VIVA) at <a href="mailto:info@aavsb.org">info@aavsb.org</a> or 1-877-698-VIVA. If you have not taken the CCT, supply substantial documentation of examination from the state or province in which you were licensed on the basis of competency (not jurisprudence) exam.
- 5. Candidates must contact other states/provinces of licensure (past & current) and request letter of verification of license status. The candidate will be responsible for contacting these jurisdictions and paying any fees that are required.

TEMPORARY PERMITS (Form 2): Any out-of-state (endorsement) applicant may be issued a temporary permit if the applicant is working under the supervision of a veterinarian licensed in Montana. Temporary permits are valid only until the release of grades from the next jurisprudence exam for which the applicant is eligible. A temporary permit application may be submitted only after a completed out-of-state licensure application is on file. Both applications are then mailed to the Board for approval. A majority vote of approval by the Board is needed prior to a temporary permit being issued.

Send applications to:
MONTANA BOARD OF VETERINARY MEDICINE
CHERYL BRANDT, PROGRAM MANAGER
301 S PARK, ROOM 430
PO BOX 200513
HELENA MT 59620-0513
(406) 841-2394

E-Mail: dlibsdvet@state.mt.us
Website: www.discoveringmontana.com/dli/vet

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# MONTANA BOARD OF VETERINARY MEDICINE

301 S Park, 4<sup>th</sup> Floor
PO Box 200513
Helena, MT 59620-0513
(406) 841-2394FAX (406) 841-2305
E-MAIL dlibsdvet@state.mt.us
http://discoveringmontana.com/dli/vet

AFFIX PHOTO
HERE
PASSPORT SIZE

Application By: Application for Licensure as: Application for NAVLE: ☐ Veterinarian ☐ As Montana Candidate ☐ Examination (less than 4 years of experience) ☐ License from Another State (4 years or more of experience) FULL NAME: \_\_\_\_\_ First Middle OTHER NAME(S) KNOWN BY: \_\_\_\_\_ BUSINESS NAME: BUSINESS ADDRESS: \_\_\_ Street or PO Box # City State Zip Country 5. HOME ADDRESS: \_\_\_\_\_ Street or PO Box # City State Zip Country E-MAIL ADDRESS:\_\_\_\_\_ PREFERRED MAILING ADDRESS: ☐ Business ☐ Home 6. TELEPHONE: (\_\_\_\_\_) \_\_\_\_ (\_\_\_\_) Home 7. SOCIAL SECURITY NUMBER: \_\_\_\_\_ FOREIGN ID NUMBER: \_ □ MALE DATE OF BIRTH \_\_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_City/State □ FEMALE LICENSE NAME: \_\_ (State your name, as it should appear on the license if granted.) 10. National Board Examination (NBE) / Clinical Competency Test (CCT)/North American Veterinary Licensing Exam Information. Dates Taken Location State Candidate Identification No. NAVLE: \_\_\_\_ 11. Academic Degrees Received: (Include certificates equivalent to degrees. List latest degree first) Degree Date Received Institution Major Minor(s)

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12. Professional Experience as a Veterinarian. List all experience of professional consequence including unpaid as well as paid, concurrent as well as consecutive, starting at date of application and working back to graduation. Attach additional sheet if necessary. Applicant should follow the same format as below in each case.

Date: From	То		
Organization/Address:			
Exact Title:			
Hours per week:	Paid:	☐ Yes	□ No
Name, title and present address of	of immediate sup	pervisor:	
Description of work:			
Booonplion of Work.			
Date: From	То		
Organization/Address:			
Exact Title:			
Hours per week:	Paid:	☐ Yes	□ No
Name, title and present address of	of immediate sup	pervisor:	
Description of work:			
Date: From	То		
Organization/Address:	То		
	То		
Organization/Address:	To Paid:	□Yes	□ No
Organization/Address:  Exact Title:	Paid:		□ No
Organization/Address:  Exact Title:  Hours per week:  Name, title and present address of	Paid:		□ No
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Organization/Address:  Exact Title:  Hours per week:  Name, title and present address of the company of the com	Paid: of immediate sup		□ No
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Date: From	То					
Organization/Address:						
Exact Title:						
Hours per week:	Paid:	□ Yes □ No				
Name, title and present a	address of immediate su	pervisor:				
Description of words						
Description of work:						
Please answer the follow outcome) on a Supplement	ing questions. If you ans	swer yes, give specific de	tails (names of organization	ons, date	es, reaso	ns, and
<ol> <li>Have you ever been censured by a profe explanation.</li> </ol>	n expelled from or aske essional organization of	d to resign from any pro which you were a men	ofessional organization or nber? If yes, attach a de	been etailed	□ Yes	□ No
prosecution) relating use or sale of drugs, traffic violations for w	to, or committed during t fraud, deceit, or theft, v	he course of your professi whether or not an appeal 100.00 or less and (2) cha	a plea of no contest or de onal practice, involving vic is pending? You may on arges or convictions prior t	olence, nit: (1)	□ Yes	□ No
15. Has any legal or disciplinary action been filed against you, which relates to the propriety or your fitness to practice veterinary medicine? If yes, attach explanation.				□ Yes	□ No	
16. Have you ever been detailed explanation.	charged with fraud, form	ally or informally, in any o	ivil proceeding? If yes, at	tach a	□ Yes	□ No
17. Have you been found within the last three y veterinarian with safe	ears to an extent that su	lrugs, alcoholic beverages uch use has impaired you	s, or illegal chemical subst r ability to perform the wo	tances rk of a	□ Yes	□ No
18. Have you been treat chemical substance	ed for the use or misus within the last three year	se of any prescription dru	ıg, alcoholic beverage or	illegal	□ Yes	□ No
19. Have you been hospitalized or a patient in a mental or other institution of confinement or have you been treated for a mental or behavioral condition within the last three years?				u been	□ Yes	□ No
20. Has a complaint ever been made against you alleging unethical behavior or unprofessional conduct?					□ Yes	□ No
21. Have you ever been denied the right to sit the veterinary licensing examination in any state? If yes, give details.					□ Yes	□ No
22. Have you ever sat fo results.	r the veterinary exam in	Montana or any other sta	ate? If yes, give state, dat	e, and	□ Yes	□ No
23. List any and all states	s and Canadian province	es in which you have eve	r been licensed (certified)			
State/Canadian Provinces	License Number	Date Issued	Is the license Current	Specia	altv	
Glate, Carragian I I Stringer		24.0 1004.04	☐ Yes ☐ No	<u> </u>	,	
			☐ Yes ☐ No			
			☐ Yes ☐ No			
			Yes No			
			☐ Yes ☐ No			

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		Dates	Type of Practice	
	the applicant completed the year of	•		
	Specify)		ponon Englion (10E)	
	etion of Test of English as a Foreign		poken English (TSE)	
	roof of fluency in English which appli ate of U.S. or Canadian English lang	,		
4 Indicate the time of the	FOR FOREIGN VETERINARY		Y	
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Printed Name	Leg	ral Signature	DVM	
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To be signed by three lies	anned veterineriene:			
veterinary medicine in the	e State of Montana, pursuant to law.			
·	of good moral and professional chara			
	rsonally acquainted with the applicar	nt		
CERTIF  To the Board of Veterina	ICATE OF MORAL CHARACTE	R REQUESTED OF ALL APP	LICANTS	
26. Has your license (cert	tificate) ever been forfeited or surren	ndered? If yes, give details.	☐ Yes ☐ No	
	Have you ever had a license (certificate) denied, revoked, or suspended? If yes, give details.			
-		Do you have any physical impairment requiring special accommodations in taking the examination? Please include a statement of your needs with this application.		

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#### **AFFIDAVIT**

I authorize the release of information concerning my education, training, record, character, license history and competence to practice, by anyone who might possess such information, to the Montana Department of Labor and Industry, Healthcare Licensing Bureau.

I hereby declare under penalty of perjury the information included in my application to be true and complete to the best of my knowledge. In signing this application, I am aware that a false statement or evasive answer to any question may lead to denial of my application or subsequent revocation of licensure on ethical grounds. I have read and will abide by the current licensure statutes and rules of the State of Montana governing the profession. I will abide by the current laws and rules that govern my practice.

Legal Signature of Applicant		Dated	
Subscribed and sworn to before	me this	day of,	at
City/State	·		
	Signature of Notary Public		
SEAL	Notary Public Printed Name		
	For the State of		
My commission expires	,		

# Montana Board of Veterinary Medicine

# Please Print or Type and Remit with \$50.00 Fee

# APPLICATION FOR TEMPORARY PERMIT

# **Examination Candidates**

TO BE COMPLETED BY APPLICANT:				
I, veterinary medicine in the State of Montana in the employ	hereby apply	for a Temporary P	ermit to practice	
with	, a Montana-licensed \	eterinarian. Lunc	derstand that the	
with Temporary Permit would be valid only until the grades ar am eligible, and that under no circumstances may a sec	e released from the firs cond Temporary Permi	st licensing examir it be issued.	nation for which	
Signature of Applicant	Date	e	_	
TO BE COMPLETED BY LICENSED VETERINARIAN	:			
l,	_, Montana License N	0		
practicing at(Street) (City) hereby request that a Temporary Permit be issued to veterinary medicine in the State of Montana until the re	(State)	(7in)		
hereby request that a Temporary Permit be issued to		( <b>८</b> ip)	, to practice	
veterinary medicine in the State of Montana until the re which the applicant is eligible. I UNDERSTAND THAT A EMPLOYED BY ME, UNDER MY SUPERVISION, AND	AS PER ARM 8.64.502	2(2). THE APPLIC	SANIMUSI BE	
Signature of the Veterinarian		Date		
APPLICATION FOR T Candidates Fro	_			
TO BE COMPLETED BY APPLICANT:				
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Montana-licensed veterinarian. I understand that the Tereleased from the first licensing examination for which I are Temporary Permit be issued.	emporary Permit would m eligible, and that und	be valid only unt er no circumstance	il the grades are es may a second	
Signature of Applicant	Date	e		
TO BE COMPLETED BY LICENSED VETERINARIAN	:			
l,	, Montana License No,			
practicing at	City)	(State) (Zip)		
hereby request that a Temporary Permit be issued to veterinary medicine in the State of Montana until the re			, to practice	
which the applicant is eligible. I UNDERSTAND THAT A UNDER MY SUPERVISION.	AS PER ARM 8.64.502	2(3), THE APPLIC	CANT MUST BE	
Signature of the Veterinarian	Г	Date		